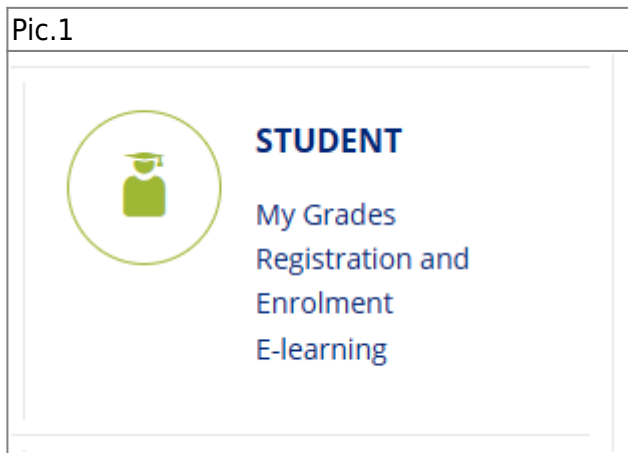
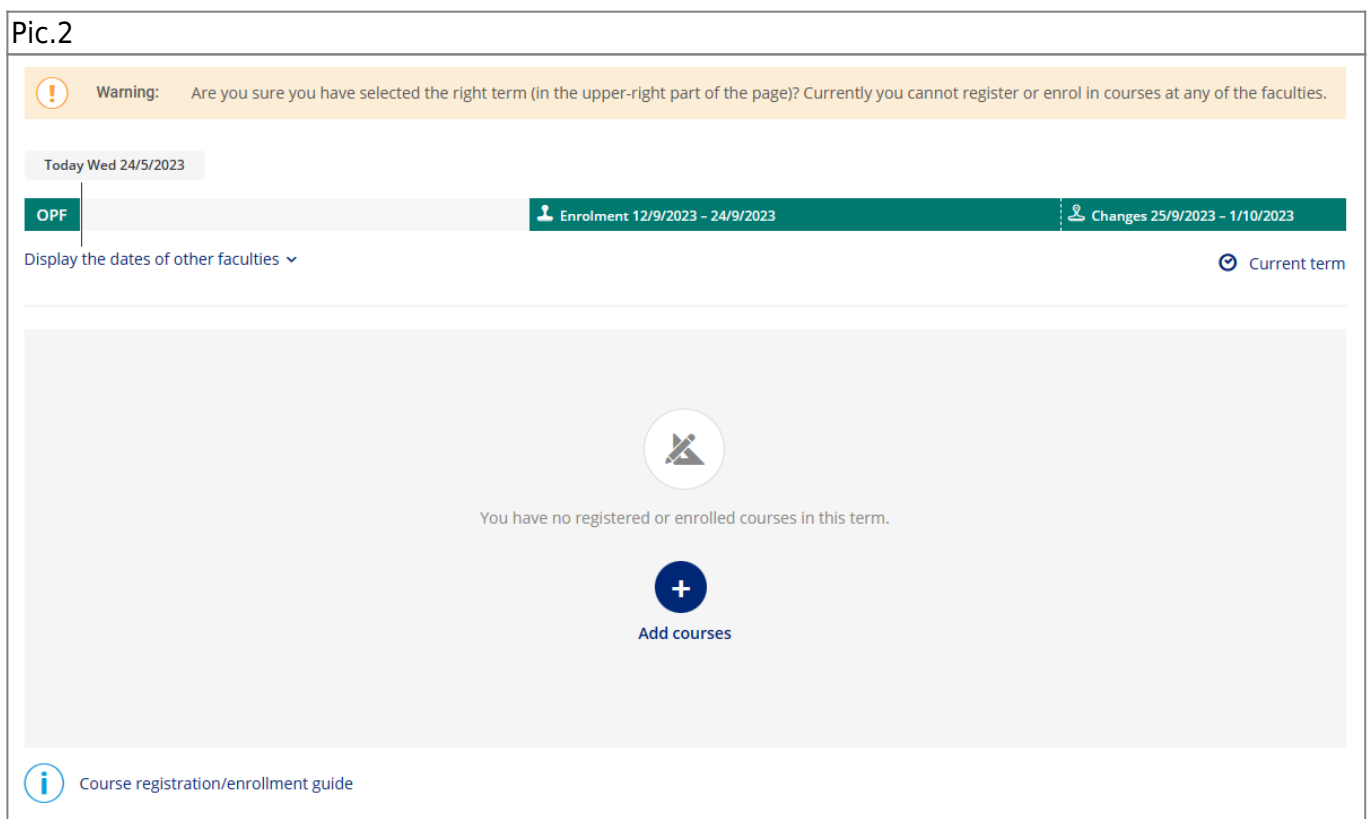


Courses Enrolment

1. Click on **Registration and Enrolment** under **Student** [Pic.1](#).

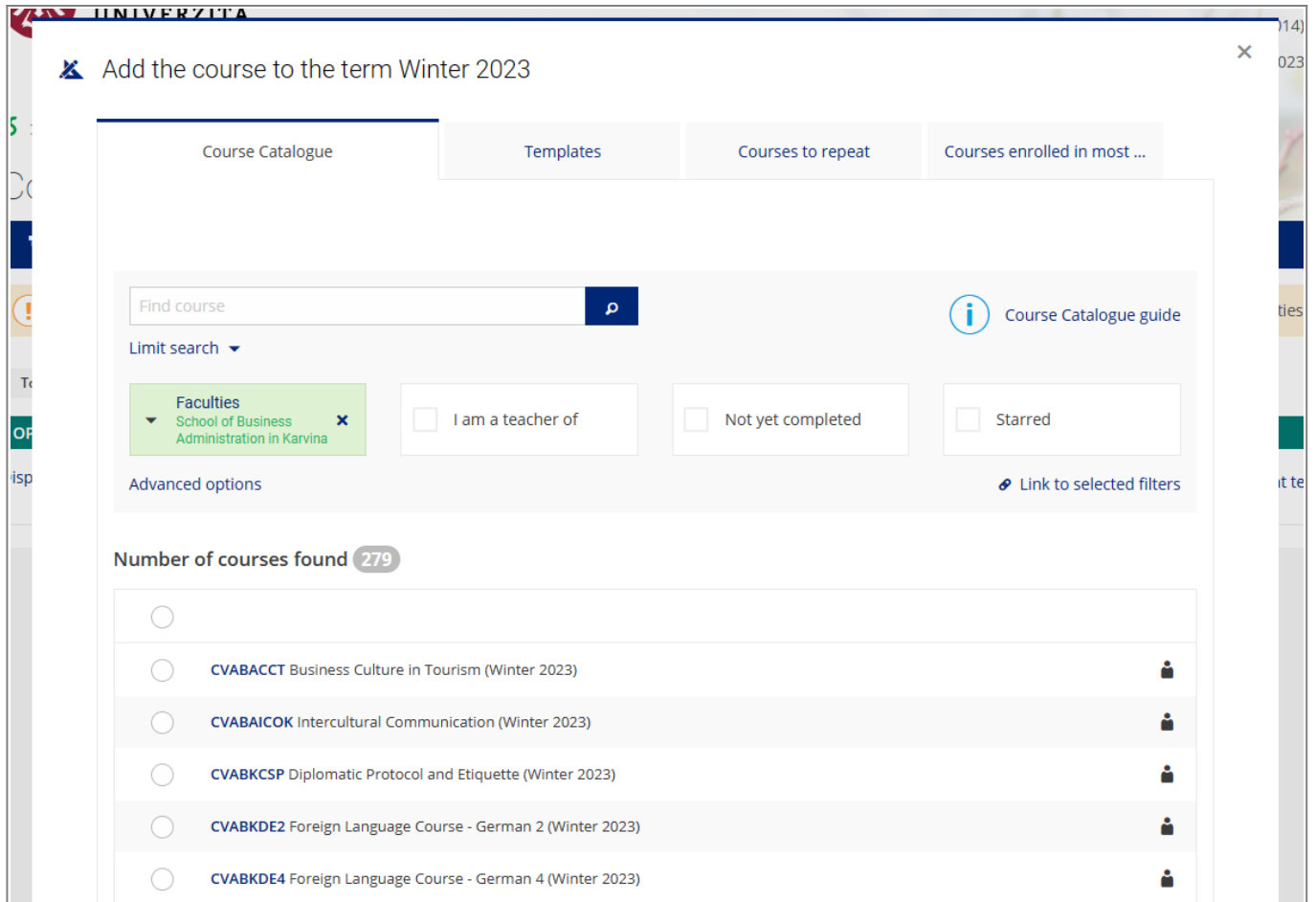


2. Make sure, that you have selected the right term and click on **Add courses** [Pic.2](#).



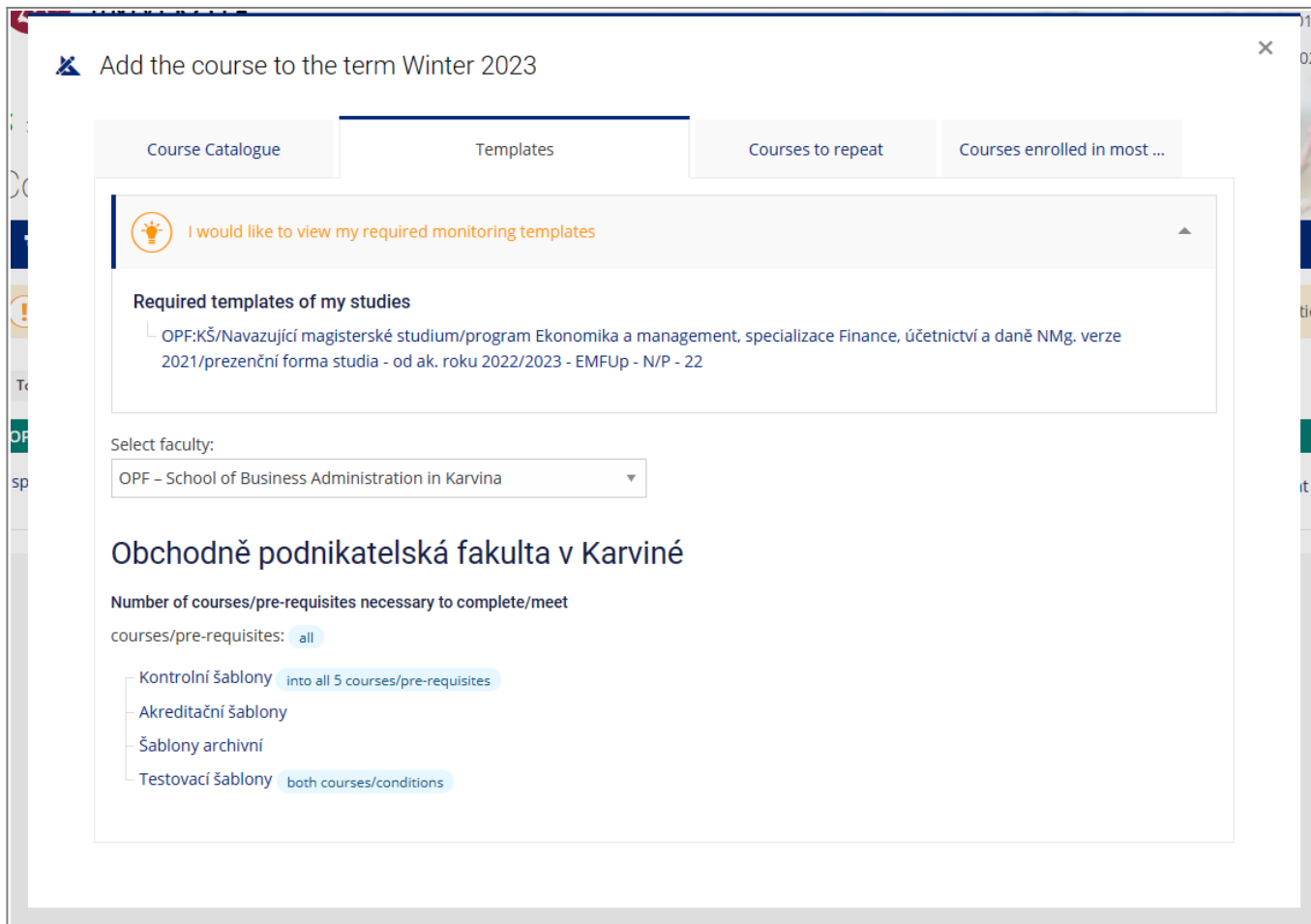
3. This will open a guide for picking up the courses for the selected term [Pic.3](#).












4. Switch to **Templates** panel and the colored textbox **I would like to view my required monitoring templates** [Pic.4](#). Here you'll see the template set up for your study. Click on it.

Pic.4



5. This will open a list of obligatory and mandatory-elective courses, intended for your study programme [Pic.5](#). Now you can pick the course by clicking on the blue symbol +  , adding it to

your list (symbol will change to white check mark in green background ). Alternatively, it is possible to use the icon *  , that will put the course to favorite and prep them for bulk enrollment. Chosen courses have the icon * marked yellow  . A green thumbs up  marks already finished courses, a red thumbs down  marks the failed courses (these can also be found under **Courses to repeat**). All courses ready for enrollment will be marked by a blue paper and pen icon  .

 We recommend to keep the **Display courses by semester** active for easier courses selection.

Pic.5

Obchodně podnikatelská fakulta v Karviné > Kontrolní šablony > Navazující magisterské studium > program Ekonomika a management, specializace Finance, účetnictví a daně NMg. verze 2021

Display courses by semester

prezenční forma studia - od ak. roku 2022/2023 - EMFUp - N/P - 22

Number of courses/pre-requisites necessary to complete/meet

courses/pre-requisites: all

Za volitelné předměty nutno splnit min. 13 kreditů volbou předmětů z jiných studijních programů.

1ST SEMESTER

<p>PEMNPSTM ★</p> <p>Strategic Management</p> <p>OPF / CZE / zk / 4 kr. / P</p> <p>+</p>	<p>PEMNPMAE ★</p> <p>Managerial Economics</p> <p>OPF / CZE / zk / 6 kr. / P</p> <p>+</p>	<p>INMNPSTZ ★</p> <p>Statistical Data Processing</p> <p>OPF / CZE / zk / 5 kr. / P</p> <p>+</p>
<p>FIUNPNUS ★</p> <p>Accounting of Business Companies</p> <p>OPF / CZE / zk / 5 kr. / PV</p> <p>+</p>	<p>FIUNPNMS ★</p> <p>International Accounting and Accounting Standards</p> <p>OPF / CZE / zk / 5 kr. / PV</p> <p>+</p>	<p>EVSNPMIB ★</p> <p>Microeconomics</p> <p>OPF / CZE / zk / 6 kr. / P</p> <p>+</p>
<p>OPFBOPF ★</p> <p>xxx</p> <p>OPF / CZE / z / 0 kr. / P</p>	<p>CVANPCE1 ★</p> <p>Cambridge English Exam C1 Advanced: Preparation 1</p> <p>OPF / ENG / z / 5 kr. / V</p>	

6. If you chose the enrollment through the favorite (*), switch to the tab **Course Catalogue** and click on **Starred**. List of marked courses will be displayed. After selecting them, click on **Add selected course** to pick them for enrollment [Pic.6](#).

Pic.6

Course Catalogue
Templates
Courses to repeat
Courses enrolled in most ...

Courses in the selection 8
Add selected course →
✕

🔍

Limit search ▼
i Course Catalogue guide

Faculties
School of Business Administration in Karvina ✕

I am a teacher of

Not yet completed

Starred

Advanced options
🔗 Link to selected filters

Number of courses found 8

<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>	FIUNPFR Financial Planning and Budgeting (Winter 2023)	★	👤
<input checked="" type="checkbox"/>	FIUNPMU Managerial Accounting (Winter 2023)	★	👤
<input checked="" type="checkbox"/>	FIUNPNRF Financial and Banking Risk Management (Winter 2023)	★	👤
<input checked="" type="checkbox"/>	FIUNPNUS Accounting of Business Companies (Winter 2023)	★	👤
<input checked="" type="checkbox"/>	FIUNPOCP Business Valuation (Winter 2023)	★	👤
<input checked="" type="checkbox"/>	FIUNPSDR Tax Administration and Tax Proceedings (Winter 2023)	★	👤
<input checked="" type="checkbox"/>	OPFNPSDP Master Thesis Seminar (Winter 2023)	★	👤
<input checked="" type="checkbox"/>	PEMNPSTM Strategic Management (Winter 2023)	★	👤

Number of courses per page: **10** | 20 | 100

7. The tab **Course Catalogue** is also used to search the elective courses with the use of the codes from this [list](#).

8. Enrollment will be finished by clicking on **Try to register or enroll in courses** [Pic.7](#).



Enrollment is possible only in the set dates, that are visible in the upper part of the page **Registration and Enrolment**) or can be find [here](#).

















Pic.7

COURSES

In preparation 8 Registered 0 Enrolled 0

Calendar Add courses


Prepared for Registration

 OPFNPSDP Master Thesis Seminar	z	5 credit(s)	
 FIUNPNRF Financial and Banking Risk Management	zk	5 credit(s)	
 FIUNPNUS Accounting of Business Companies	zk	5 credit(s)	
 FIUNPNMU Managerial Accounting	zk	5 credit(s)	
 FIUNPOCP Business Valuation	zk	5 credit(s)	
 FIUNPFPR Financial Planning and Budgeting	zk	5 credit(s)	
 PEMNPSTM Strategic Management	zk	4 credit(s)	
 FIUNPSDR Tax Administration and Tax Proceedings	zk	5 credit(s)	

Total: Credits 39 | Type of Completion 1 z 7 zk

Try to register or enroll in courses

Once the registration/enrolment period starts, you can register/enrol in your prepared courses with a single click.

 **Don't forget to sign into the seminar groups after the enrollment!**

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