

How to forward university e-mail to personal e-mail address?

- after login to the Horde, move cursor to the top menu and in **Mail** chose **Filters**
- from the list of existing rules chose **Forward** (Obr 1)
- if you want to keep forwarded messages also in Horde, then mark the **Keep a copy of messages in this account?** (Obr 2)
- enter your personal e-mail address into the field **Address(es) to forward to:** and click on **Save and Enable**



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